

Public Works Commission
Regular Meeting Agenda
April 27, 2016

3:30 P.M.

City Hall – Multi-Purpose Room
23825 Stuart Ranch Road

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – April 22, 2016

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

- A. Previously Discussed Items

None.

- B. New Items

1. Approval of Minutes -- March 23, 2016

Staff recommendation: Approve minutes for the March 23, 2016 Public Works Commission Regular meeting.

Staff contact: Administrative Assistant Ayala, 310-456-2489 ext. 352

3. Old Business

A. Capital Improvement Projects Status Report

Staff recommendation: Receive and file report on the status of the City's current and upcoming Capital Improvement Projects.

Staff contact: Assistant to the City Manager Shavelson, 310-456-2489 ext. 254

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Staff contact: Public Works Superintendent Aladjajian, 310-456-2489 ext. 235

C. Draft Pavement Management System Update

Staff recommendation: Receive the revised Draft Pavement Management System and recommend the Draft Pavement Management System for approval to the City Council.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

4. New Business

None.

Adjournment

Future Meetings

Wednesday, May 25, 2016	3:30 p.m.	Regular Meeting	City Hall
Wednesday, June 22, 2016	3:30 p.m.	Regular Meeting	City Hall
Wednesday, July 27, 2016	3:30 p.m.	Regular Meeting	City Hall

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded

from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

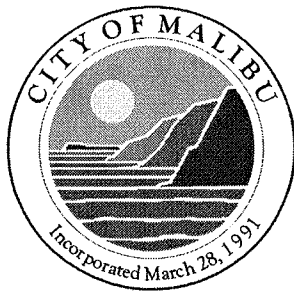
Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the City Manager, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution in the City Manager's office at 23825 Stuart Ranch Road, Malibu, California (Government Code Section 54957.5(b)(2). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Victor Peterson, (310) 456-2489, ext. 251. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 22nd day of April 2016.



Brandie Ayala, Administrative Assistant



Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Brandie Ayala, Administrative Assistant *BA*

Approved by: Rob DuBoux, Acting Public Works Director *R*

Date prepared: April 22, 2016 Meeting date: April 27, 2016

Subject: Approval of Minutes – March 23, 2016

RECOMMENDED ACTION: Approve minutes for the March 23, 2016 Public Works Commission Regular meeting.

DISCUSSION: Staff has prepared draft minutes for the Regular Public Works Commission meeting of March 23, 2016 and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of March 23, 2016 Regular Public Works Commission

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
MARCH 23, 2016
MULTI-PURPOSE ROOM
3:30 P.M.

CALL TO ORDER

Chair Scott called the meeting to order at 3:31 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Richard Scott and Vice Chair Paul Grisanti (arrived at 3:36 p.m.) and Commissioners Brian Merrick (arrived at 3:36 p.m.), Frank Kerze and Wendy Sidley

ALSO PRESENT: Rob DuBoux, Acting Public Works Director; Arthur Aladjadjian, Public Works Superintendent; Elizabeth Shavelson, Assistant to the City Manager; and Brandie Ayala, Recording Secretary

PLEDGE OF ALLEGIANCE

Acting Public Works Director DuBoux led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Sidley moved and Commissioner Kerze seconded a motion to approve the agenda. The motion carried 3-0, Vice Chair Grisanti and Commissioner Merrick absent.

REPORT ON POSTING OF AGENDA

Recording Secretary Ayala reported that the agenda for the meeting was properly posted on March 18, 2016.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. COMMISSIONER COMMENTS

Vice Chair Grisanti and Commissioner Merrick arrived at 3:36 p.m.

Assistant to the City Manager Shavelson reported to the Commission that Los Angeles County Waterworks – District 29 would be holding a public meeting on April 6, 2016 at Malibu City Hall, to discuss the Master Water System Plan Programmatic Environmental Impact Report (EIR).

ITEM 2 CONSENT CALENDAR

MOTION Commissioner Sidley moved and Commissioner Kerze seconded a motion to approve the Consent Calendar. The motion carried unanimously.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items
None.

B. New Items

1. Approval of Minutes – February 24, 2016

Staff recommendation: Approve minutes for the February 24, 2016 Public Works Commission Regular meeting.

ITEM 3 OLD BUSINESS

A. Capital Improvements Projects Status Report

Staff recommendation: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects.

Assistant to the City Manager Shavelson presented the staff report and discussed the status of City's approved Capital Improvements Projects with the Commission.

Assistant to the City Manager Shavelson reported to the Commission that staff was finalizing the funding for the Civic Center Wastewater Treatment Facility – Phase I. She also reported that staff was finalizing the construction management services contract as well as an amendment to RMC Water and Environment's agreement to provide design services during construction.

In response to Chair Scott, Acting Public Works Director DuBoux stated that the City had received bid protests for the Treatment Plant and Pipelines and Pump Stations Projects. He further explained that the City responded to the bid protests and denied them but they would have an opportunity to appeal the City's decision at the City Council when the contracts would be awarded.

Assistant to the City Manager Shavelson reported that the City would have to complete mandatory and advisory design exceptions for the Pacific Coast Highway (PCH) Intersection Improvements Project near La Costa.

In response to Chair Scott, Assistant to the City Manager Shavelson stated that it may be preferable for Caltrans to complete the design and construct the PCH Intersection Improvements Project near La Costa.

In response to Commissioner Sidley, Assistant to the City Manager Shavelson stated that Caltrans would have the same problems as the City had uncovered during the preliminary design phase of the PCH Intersection Improvements Project near La Costa. She further explained that improvements to the crosswalk was part of a larger project that Caltrans had begun in the nineties but Caltrans never completed the La Costa crosswalk improvements mostly likely because of the complications that the City has been encountering.

Assistant to the City Manager Shavelson reported that staff was working with Metro on the scope of the funding agreement for the PCH Median Improvements Project.

Assistant to the City Manager Shavelson updated the Commission on the status of the Civic Center Way Improvements Project. She stated that the funding agreement was approved by the City Council and staff was preparing a request for proposals for a design engineer.

Assistant to the City Manager Shavelson reported that the City Council accepted the Las Flores Canyon and Malibu Road Biofilters Project as complete at the March 14, 2016 meeting.

Assistant to the City Manager Shavelson stated that the FY15/16 Street Maintenance Project was substantially complete but at the March 14, 2016 City Council meeting, the Council directed staff to install speed humps on Portthead Road between PCH and Boniface Drive and modify some of the striping on Grasswood Avenue and Fernhill Drive and install a crosswalk at Heathercliff Road and Dume Drive in the Point Dume Neighborhood.

Assistant to the City Manager Shavelson stated that staff was working with the Malibu Community Labor Exchange and the Los Angeles County on a location for the trailer.

Assistant to the City Manager Shavelson stated that recently the PCH Shoulder Enhancements, PCH Signal Synchronization System Improvements, Bus Stop Shelters, Point Dume Speed Advisory Signs, and Legacy Park Flap Gate Project were added the Public Works Department Capital Improvements Program.

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Public Works Superintendent Aladjajian presented the Commission with a report on street maintenance activities.

C. El Niño Update

Staff recommendation: Receive and file an update on the City's response to El Niño.

Public Works Superintendent Aladjadjian presented the Commission with an update on the City's response to El Niño. He stated that the maintenance crew had cleared any debris that was located along the shoulders of City streets.

ITEM 4 NEW BUSINESS

A. Draft Pavement Management System Update

Staff recommendation: Review the Draft Pavement Management System Update and recommend the Draft Pavement Management System for approval to the City Council.

Acting Public Works Director DuBoux presented the Commission with the report and discussed the Draft Pavement Management System Update.

In response to Chair Scott, Acting Public Works Director DuBoux stated that each year, the Street Maintenance Project had a beginning budget of \$600,000 and any remaining funds from the previous year was incorporated into the budget thus increasing the total available budget for the project in the next fiscal year.

In response to Commissioner Sidley, Assistant to the City Manager Shavelson explained that there was approximately four sources of funding that were typically allocated for the Street Maintenance Project. She further explained that the project would typically use all other funding sources before using the General Fund so that when there was a cost savings, the funding could be placed back into the General Fund.

In response to Commissioner Merrick, Acting Public Works Director DuBoux stated that staff physically inspects the streets to assess the type of repair needed, if any.

In response to Commissioner Kerze, Acting Public Works Director stated that five years ago, the City's pavement condition index (PCI) was approximately 70%. He explained that the City's current PCI was around 75-76% and further stated that it was common for cities to have a PCI of around 65-70%.

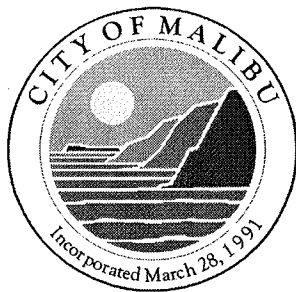
MOTION At 4:23 p.m., Vice Chair Grisanti moved and Commissioner Kerze seconded a motion to adjourn. The motion carried unanimously.

Approved and adopted by the Public Works Commission of the City of Malibu on April 27, 2016.

RICHARD SCOTT, Chair

ATTEST:


BRANDIE AYALA, Recording Secretary



Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Elizabeth Shavelson, Assistant to the City Manager

Approved by: Rob DuBoux, Acting Public Works Director 

Date prepared: April 22, 2016 Meeting date: April 27, 2016

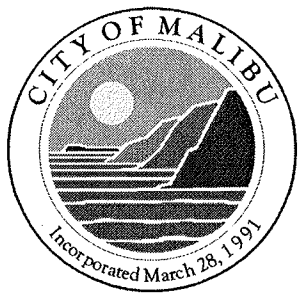
Subject: Capital Improvement Projects Status Report

RECOMMENDED ACTION: Receive and file report on the status of the City's current and upcoming Capital Improvement Projects.

DISCUSSION: Staff will provide a status update on the following active projects in the Fiscal Year 2015/2016 Capital Improvement Program:

- Civic Center Wastewater Treatment Facility
- PCH Regional Traffic Message Signs
- PCH Intersection Improvements including:
 - PCH at La Costa Pedestrian Improvements Project
- PCH Median Improvements Project
- Civic Center Way Improvements
- Civic Center Pump Station Improvements Project
- Annual Street Overlay Project
- Malibu Community Labor Exchange Trailer Replacement Project
- PCH Signal Synchronization
- Speed Advisory Signs
- Bus Shelters


ATTACHMENTS: None



Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Arthur Aladjajian, Public Works Superintendent

Approved by: Rob Duboux, Acting Public Works Director 

Date prepared: April 22, 2016 Meeting date: April 27, 2016

Subject: Update on Street Maintenance Work

RECOMMENDED ACTION: Receive and file report on the status of Street Maintenance Work.

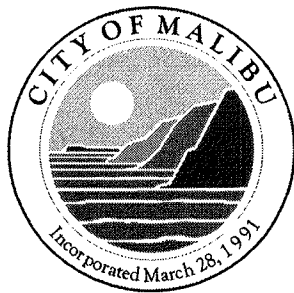
DISCUSSION: Staff will provide the status of maintenance work on City streets owned and maintained by City of Malibu, and maintenance work on Pacific Coast Highway (PCH) owned and maintained by the State of California, Department of Transportation (Caltrans).

City of Malibu

Public Works Department performed the following street maintenance work:


- Sidewalk Maintenance - Monthly sidewalk inspection is ongoing. City is repairing any decomposed granite (D.G.) sidewalks damaged during the recent storms.
- Street Sweeping - All City-owned public streets are swept once a month and PCH is swept once a week.
- Weed Abatement – City crew will begin brush clearance work in May, 2016.
- City's maintenance crew continues to perform daily, weekly, and monthly maintenance work citywide

ATTACHMENTS: None



Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Robert DuBoux, Acting Public Works Director 

Date prepared: April 22, 2016 Meeting date: April 27, 2016

Subject: Draft Pavement Management System Update

RECOMMENDED ACTION: Review the revised Draft Pavement Management System and recommend the Draft Pavement Management System for approval to the City Council.

DISCUSSION: At the March 23, 2016 Public Works Commission meeting, staff presented the Commission with the Draft Pavement Management System Update. At the meeting, Commission made a few minor suggestions to the proposed five year plan.

Staff evaluated those suggestions and incorporated them into the Draft Pavement Management System Update.

Staff will present the revised Draft Pavement Management Plan.

ATTACHMENTS: NONE